

#### **Requirements**

Operating System:	Any
MACS Version:	4.10 or higher
MACS Modules:	Order Tracking, Invoicing, Sales Import, and Sales Analysis

#### Situation

These instructions contained in this memo will allow the setup of files in MACS for POS Reporting.

#### Solution

Setting up a Manufacturer Type Record (MF\4.15) for OEM (Figure 1) and POS (Figure 2).

At the MACS Main Menu screen enter 4 to select the Master File option.

In the Master File screen enter 15 to select Mfg Type <M> Maintenance option. The

**OEM Record screen** will be opened. Enter the required data to define the OEM record.

MF\4.15-F/M	Manufacture	er Type File Maintenance ADD
	1-Table ID	м
	2-Mfg Type <m></m>	OE
	8^Mfg Type Desc	OEM (Original Equipment Manufacturer)
		3 z4 4 Maint Dt*Fst 5 Maint Dt*Lst 6 Sys Flgs 7 Sys Delete
ADD (Y/N) or	Field No. to Chang	je Y

Figure 1 OEM Record

At the MACS Main Menu screen enter 4 to select the Master File option.

In the Master File screen enter 15 to select Mfg Type <M> Maintenance option. The **POS Record screen** (Figure 2) will be opened. Enter the required data to define the POS record.

File these instructions in the MACS Software User's Manual



MF\4.15-F/M Manufacturer Type File Maintenance ADD 1-Table ID M 2-Mfg Type<M> PS 8^Mfg Type Desc POS (Point of Sale) 3 z4 4 Maint Dt\*Fst 5 Maint Dt\*Lst 6 Sys Flgs 7 Sys Delete ADD (Y/N) or Field No. to Change Y

Figure 2 POS Record

## Setting up a Manufacturer Master Record in Manufacture File Maintenance screen as in Figure 3. (MF\4.6)

At the Main MACS (MM) menu screen enter 4 to select the Master Files (MF) screen. In the Master Files screen enter 6 to select the Manufacture File Maintenance (MF) screen. The Manufacture File Maintenance screen (Figure 3) will be opened.

MF\4.6-F/M	Manufacturer File ADD	Mainter	nance	
	1-Record ID M			
	2-Mig Code LJM			
5^Mfg Name	Lee Jacob Mfg		20 Mfg Comm%	5.00
6 Addr Line2	20070 Idlewood Drive		21 <sup>^</sup> Mfg Type <m></m>	OE
7 Addr Line3	South Euclid, OH		22 Mfg /Related	
8 Addr Line4			23 Mfg MiscCst	
9 Addr ZipCd	44159		24 <sup>Mfg</sup> MoYrEnd	12
10 K/C Name	Mr. James Morgan		25 Mfg MoCutOff	
11 K/C Salutn	Jim		26 Mfg Days	30
12 K/C Title	V.P. Sales		27 Mfg OrdOP	
13 Phone No	2166963939		28 Mfg SlsOP	
14^Mfg Abrv Name	LEE JA		29 Mfg ComOP	
15 <sup>M</sup> fg Status	A		30 Fax No	2166960045
16 Maint Dt*Fst			31 Reserved	
17 Maint Dt*Lst		<m></m>	OEM	
18 Sys Flgs			3 z1	
19 Sys Delete			<b>4 z</b> 5	
ADD (Y/N) or F	ield No. to Change			

Figure 3 Manufacturer File Maintenance Screen



#### **Definition of Required Field Entries**

Field No.	Name	Definition
2	Mfg Code	Enter the MANUFACTURER code.
21	Mfg Type <m></m>	Enter the OEM Mfg Type code.

# Setting up a Distributor (as a MACS Customer) using Customer File Maintenance screen as shown as Figure 4. (MF\4.1)

At the Main MACS (MM) menu screen enter 4 to select the Master Files (MF) screen.

In the Master Files screen enter 1 to select the Customer File Maintenance (MF)

option. The **Distributor Setup screen** (Figure 4) will be opened.

MF\4.1-F/M	Customer File Mainten ADD	ance
	1-Record ID C 2-Cst Code ABCD00 3-Cst/ LocCode	Enter Name Code <f5>Chg</f5>
5°Cst Name 6 Addr Line2 7 Addr Line3 8 Addr Line4 9 Addr ZipCd 10 K/C Name 11 K/C Salutn 12 K/C Title 13 Phone No 14*Cst Alpha 15°Cst Status 16 Maint Dt*Fst 17 Maint Dt*Lst 18 Sys Flgs 19 Sys Delete <f1>F/</f1>	ABC DISTRIBUTOR 309 E Euclid Avenue Arlington Heights, IL 60004 7087973211 ABC DI A	20^Cst Smn 20 21^Cst St/Reg <s> OH101 22^Cst Type<c> Z 23^Cst ABC<a> A 24 Cst Divsn<d> 25 Cst/ Related 26 Cst Lists<l> 27 Fax No 28 Reserved Major Account 4 z1 &lt; &gt;</l></d></a></c></s>

Figure 4 Distributor Setup



# (If applicable) Setting up each Distributor Location (as a MACS Customer) shown in Figure 5. (MF\4.1)

NOTE: If POS Reports (received from the Manufacturer) are broken down by Distributor

location, each Distributor location must be setup here as a separate Customer record.

MF\4.1-F/M	Custom	er File Mai ADD	ntenan	ice	
	1-Record ID 2-Cst Code 3-Cst/ LocCode	C ABCD00 CI		Enter Name Code	≥ <f5>Chg</f5>
5 <sup>C</sup> St Name 6 Addr Line2 7 Addr Line3 8 Addr Line4 9 Addr ZipCd 10 K/C Name 11 K/C Salutn 12 K/C Title 13 Phone No 14*Cst Alpha 15 <sup>C</sup> St Status 16 Maint Dt*Fst 17 Maint Dt*Lst	ABC DISTR - CLE Cleveland OH 60004 7087973211 ABC DI A	VELAND <old< td=""><td><a></a></td><td>20^Cst Smn 21^Cst St/Reg<s: 22^Cst Type<c> 23^Cst ABC<a> 24 Cst Divsn<d> 25 Cst/ Related 26 Cst Lists<l> 27 Fax No 28 Reserved Major Account</l></d></a></c></s: </td><td>2 &gt; OH101 Z A</td></old<>	<a></a>	20^Cst Smn 21^Cst St/Reg <s: 22^Cst Type<c> 23^Cst ABC<a> 24 Cst Divsn<d> 25 Cst/ Related 26 Cst Lists<l> 27 Fax No 28 Reserved Major Account</l></d></a></c></s: 	2 > OH101 Z A
18 Sys Flgs 19 Sys Delete HARD COPY (Y/N/N	H) _				4 z1

**NOTE:** If distributor locations are setup here, a separate POS Manufacturer record must be also be setup for each of the distributors locations.

#### Setting up a POS Manufacturer as shown in Figure 6. (MF\4.6)

The POS manufacturer code is arbitrarily assigned from **aaa-zzz** and **001-999**. **NOTE:** A single POS Manufacturer record should be added if the Manufacturer/ DISTRIBUTOR has only one location. If the Manufacturer /DISTRIBUTOR more than one locations, a POS file for each location is required.

#### At the Main MACS (MM) menu screen enter 4 to select the Master Files (MF)

screen. In the Master Files screen enter 6 to select the Manufacture File

MACS Support	•	support@macsworld.com	•	Fax (239) 566-2560	Page 4 of 9



### SUPPORT MEMO **#256**

### Point-Of-Sale Analysis in MACS

MF\4.6-F/M	Manufacturer File M ADD	Maintenance
	1-Record ID M 2-Mfg Code aaa	
5 <sup>Mfg Name</sup> 6 Addr Line2 7 Addr Line3 8 Addr Line4 9 Addr ZipCd 10 K/C Name 11 K/C Salutn 12 K/C Title 13 Phone No 14 <sup>Mfg</sup> Abrv Name 15 <sup>Mfg</sup> Status 16 Maint Dt*Fst 17 Maint Dt*Fst 18 Sys Flgs 19 Sys Delete ADD (Y/N) or F	LJM/ABC Dist-Cleveland LJM N	20 Mfg Comm% 3.00 21^Mfg Type <m> PS 22 Mfg /Related LJM 23 Mfg MiscCst ABCD00CI 24^Mfg MoYrEnd 12 25 Mfg MoCutOff 26 Mfg Days 27 Mfg OrdOP 28 Mfg SlsOP 29 Mfg ComOP 30 Fax No 31 Reserved POS <m> POS (Point of Sale) Mfg/R Lee Jacob Mfg Cust ABC DISTR - CLEVELAND</m></m>

Figure 6 POS Manufacturer Record

#### **Definition of Required Field Entries**

Field No.	Name	Definition
2	Mfg Code	Enter the arbitrarily assigned POS Manufacturer code here.
5	Mfg Name	Enter two spaces in positions 1 through 2 (for indenting). Then, enter the Mfg/Distributor caption as desired to print on MACS Sales Analysis reports.
21	Mfg Type <m></m>	Enter the Manufacturer Type to identify the manufacturer as a POS manufacturer.
22	Mfg /Related	Enter the MANUFACTURER code.
23	Mfg MiscCst	Enter the DISTRIBUTOR code.
31	Reserved	Enter "POS" in uppercase (reserved for MACS programs).



# Setting up a Manufacturer/Customer Cross-Reference as shown in Figure 7 (MF\4.18)

**NOTE:** The setup of this record is required only if MACS' Sales Data Import module is installed and this is a POS manufacturer. Otherwise, this record is not needed for this feature.

At the Main MACS (MM) menu screen enter 4 to select the Master Files (MF) screen. In the Master Files screen enter 18 to select the Mfg/Customer Cross Reference File Maintenance option. The Mfg/Customer Reference File Maintenance screen (Figure 7) will be opened.

MF\4.18-F/M	Mfg/Customer Cross	Reference File Maint ADD	
	1-Record ID X 2-Mfg Code LJM 3-Cst Code ABCD00 4-Cst/ LocCode CI	Lee Jacob Mfg ABC DISTR - CLEVELAND	
5*Mfg/Cst Code 6 Comm Exp% 7 Smn Code 8 Smn2 9 Smn3 10 Smn Splt% 11 Smn2 Splt% 13 Xrf Source 14 Xrf Status 15 Maint Dt*Fst 16 Maint Dt*Lst 17 Sys Flgs 18 Sys Delete ADD (Y/N) or	LJM1035 zzzaaa A Field No. to Change Y	19 Disc % 20 Disc Ind 21 M/P Brk Code 22 M/P Brk Leve 23 Cntrct Ind 24 B/O Ind 25 Price Ind 26 Credit Ind 27 Pymnt Trms <p 28 Shp ViaCd<v></v></p 	

Figure 7 Manufacturer/Customer Xref



#### **Definition of Required Field Entries**

Field No.	Name	Definition
2	Mfg Code	Enter Parent MANUFACTURER code here.
3	Cst Code	Enter the DISTRIBUTOR code setup as a MACS customer.
4	Cst/ LocCode	Enter the Distributor's location code (if applicable).
5	Mfg/Cst Code	Enter the code the <i>manufacturer</i> has assigned to identify this distributor on the manufacturer's system. (i.e. Disty1)
13	Xrf Source	Enter "zzz" (lowercase) in positions 1 through 3. Enter the POS Manufacturer code Enter spaces in positions 7 through 8 (i.e. hit space bar twice).

#### Printing POS List of Mfg's and Distributors SF\3.13

At the Main MACS (MM) menu screen enter 3 to select the Supervisory Function (SF) screen. In the Supervisory Function screen enter 13 to select the Run a Report option (SF 3.13). The Run a Report screen (Figure 8) will be opened.

In the **Run a Report screen** enter the report name at prompt (shown in Figure 8). **R170AC <ENTER>** 

MRPC00	RUN an 'Rnnnxx' Report
Enter Report	Number (Ex: R179BA ) R170AC

Figure 8 Run a Report Screen



The **Special Selection screen** shown in Figure 9 will be opened

R170AC SF\3.13 07/25/2013 17:16 T0	MACS Sample Data Base POS List of Mfg's and Distributors		
POS Code Description	Manufacturer Code Name	Distri Code	butor Nam
SELECT PRINTER: 1 2 3 4 5 (**) Option (Re-enter a (SS) Special Selection (SO) Sort Sequence (LP) Lines/Page (66,51,5	6, (D)Display or (F)File or (W)MWP of code to turn it off) 88 or 68) 66	or **	

Figure 9 Special Selection Screen

At the select printer prompt enter SS, then enter 1 to select the printer option <enter>.

The POS List of Mfg's and Distributors screen shown in Figure 10 will be opened

R170AC SF\3.13 MACS Sample Data Base									
0//25/2013 16:1/ TO POS List of Mig's and Distributors									
Codo Docamintion									
Code Description									
2 Mig Code	12 K/C Title	22 Mig /Related 30	Fax No						
5 Mfg Name	13 Phone No	23 Mfg MiscCst 31	Reserved						
6 Addr Line2	14 Mfg Abrv Name	24 Mfg MoYrEnd							
7 Addr Line3	15 Mfg Status	25 Mfg MoCutOff							
8 Addr Line4	17 Maint Dt*Lst	26 Mfg Days							
9 Addr ZipCd	19 Sys Delete	27 Mfg OrdOP							
10 K/C Name	20 Mfg Comm%	28 Mfg SlsOP							
11 K/C Salutn	21 Mfg Type <m></m>	29 Mfg ComOP							
•	5 11 -	5							
F# SELECT BY:	From	Thru							
21 Mfg Type <m></m>	PS	PS <ret>Include</ret>	e <e>Exclude</e>						
Enter No. of field for selection, or <f4>END</f4>									

Figure 10 POS List of Mfg's and Distributors screen

Select 21 to select the **Mfg Type<M> option** then enter **PS <enter>** then accept the next **PS** by **using <enter>** key again. The following is an example printout (Figure 11).



R170AC SF\3.13 07/25/13 09:48	Any Sales Agency, POS List of Mfg's and Dist	Inc. tributors					PAGE 1
POS	Manufacturer	liscost/	Distribu	tor		Type	
Code Description	Code Name		Code	Name		CD Description	Resvd
aad IRC/XYZ Distri	outors XYZ Distributors	IRC		Isle Rest	oring Co.	XYZD PS POS	00-
	POS						
aaa LJM/ABC Dist-	Clv			LJM	Lee Jacob Mfg		
ABCDO	0-CL ABC Distribution	on/Clevelan		PS POS		POS	
aac MNC/ABC Dist	-AnnArb MNC	C MNC Co	ompany			ABCD00-AA	ABC
Distribution/Ann Arbo	PS POS		POS				
aab MNC/ABC Dist	-Clv		MNC	MNC Co	mpany		
ABCDO	00-CL ABC Distribution	on/Clevelan		PS POS		POS	
aae MNC/XYZ Dist	ributors	MNC	MNC C	ompany		XYZD	00-
	XYZ Distributors				PS POS		
POS							
5 Records							
(Mfa Type M > -PS)							
(g · )po <w>=i O)</w>							

Figure 11 Example Printout